



Cancellations, Transfers and Refunds

- You may cancel your registration for the IELTS test without charge provided at least 5 weeks' notice is given.
- If you cancel your registration for the IELTS test between 3-5 weeks before the test date, your test fee will be refunded, minus an administration fee of 1500 SEK (incl. VAT).
- If you cancel your registration for the IELTS test less than 3 weeks before the test date, you **will not** be entitled to a refund, unless your cancellation is due to medical reasons. In this instance, a medical certificate must be provided. Your test fee will then be refunded minus an administration fee of 1500 SEK (incl. VAT).
- You may transfer your test date **ONCE** free of charge provided you do so at least 3 weeks in advance of the your test date. Any further transfers or cancellations of the same registration will be subject to at least a 1500 SEK (incl. VAT) administration fee regardless of the time remaining to the new test date.
- Refunds can take up to 7-10 working days to process.

Please contact IELTS administration in Stockholm by email if you need any clarification on any part of the above information.

IELTS Administration Stockholm

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